

How to find Graduation Theses

Hitotsubashi University Library Research guide 2025
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Finding Graduation Theses*

Use "HERMES-Catalog"

*including undergraduate, master's theses and preliminary doctoral dissertations

1. Search by supervisor's name

In addition to the title and the author's name, you can also search for theses by the supervisor's name (or by department / graduate school).

- ① Open the "Advanced" Search of HERMES-Catalog
- ② Select "Notes" and enter the **supervisor's name**
- ③ Select "Theses" in "Document Type"
- ④ Click "Search"

The screenshot shows the HERMES-Catalog search interface. Step 1 points to the 'Advanced' search tab. Step 2 points to the 'Notes' field where '国立 太郎' is entered. Step 3 points to the 'Theses (excluding Doctoral Diss.)' option under 'Document Type'. Step 4 points to the 'Search' button. A callout box on the right says 'You can also search by title or author's name' with arrows pointing to the 'Author' and 'Publisher' fields.

ACCESS to HERMES-Catalog

Thesis search is for members of **Hitotsubashi University ONLY**. Access the HERMES-Catalog button on the top page of the library website, both on and off campus.

▼ Library Website

<https://www.lib.hit-u.ac.jp/en/top-2/>

When accessing from off-site, you will be required to login to your University account. Enter Student ID and Password to sign-in.

► Check the Remote Access link

below https://www.lib.hit-u.ac.jp/en/retrieval-2/e_resource/remote-access/

2. Select the thesis you want to read from the search results

人と野生動物が共存する地域づくり / 一橋花子

国立：一橋大学，2016

Theses (excluding Doctoral Diss.)

Location

Library Restricted Access Stacks (Bachelor Thesis)

Classification of call number

Ay~Ayx : Undergraduate thesis

Ayy : Master's thesis

Ayz : Preliminary doctoral dissertations



To use the graduation theses, you must apply in advance on the website or on the day at the counter.

► See the back side

人と野生動物が共存する地域づくり / 一橋花子

ヒト ヤセイ ドウブツ ガ キョウゾン スル チイキ スクリ

Publisher 国立：一橋大学

Year 2016

Authors 一橋, 花子 <ヒトツバシ, ハナコ>

Hide book details.

Location	Volume	Call No.	Barcode No.	Status	Comments	ISBN	Printed	Restriction	Reserve
Library Restricted Access Stacks (Bachelor Thesis)		Ayx:43091	112345678.	In library use only				(卒論等) 学外公開可, 一部複写可	

Hide details.

Material Type Theses (excluding Doctoral Diss.)

Size 1冊

Notes 所属: 社会学部
指導教員名: 国立, 太郎 | クニタチ, タロウ

Language Japanese

The name of the department and the supervisor are written in "Notes"

3. How to apply and use theses

Apply in advance on the website

Website

Apply via [Reserving Stack Area Materials Form](#)



email confirming the reservation

Library

- Visit the library within 7 opening days after the email.
- Present the screen/printout of email and your library card to receive the thesis.

Apply on the day at the counter

Undergraduate students

The staff will take the thesis out for you.

Submit your **Book Loan Form** to the counter.

Until
16:45 on
weekdays

Receive the thesis at the counter.

Until
16:30 on
weekdays

Graduate students and faculty members

Borrow a **card key** at the counter to enter Stack area.

*Leave your luggage in a locker before entering the Stack area.

Take out the thesis from the stacks **by yourself**.

Return the **card** to the counter. Submit the **thesis** and **Book Loan Form** to the counter.

Theses cannot be checked out. Some theses cannot be copied.



Check **whether the thesis can be copied**

Read in the **1st floor of the Main Library**



When you finish, return the thesis to the counter **before the library closes**

Entry example

"Hitotsubashi University Book Loan Form" is required for applications at the counter. Please fill in the information found in the HERMES-Catalog as shown below.

Call number is required as theses are lined up in the stacks in order of call number.

Write your **name** and **student number** here

請求記号 Ay 888		一橋大学図書借用証 書名・誌名 数理経済学に於ける二つの傾向に就いて	
冊数 1	著者 中山伊知郎		
巻号年 1923		借用年月日 20×× / ● / ▲	氏名 Chiyoda Jiro
登録番号 1 1 8 3 9 4 7 8 5 3		学部生 (学外者は所属機関名を記入) 1234567A	

What should I do in such a case?

Q : I can't find a thesis when searching by the supervisor's name.

A : There are cases that the supervisors still keep theses at hand, so please check with them first. If you can't find the thesis which should be in the library, ask the counter for help.

Q : Why are some theses not allowed to be copied?

A : Only theses with reproduction permission from the authors can be copied (the copyable range is within the scope of the authors' consents). Those without permission can only be viewed in the library.

Q : How do I use the master's theses in the Chiyoda Campus?

A : Undergraduate theses, master's theses, and preliminary doctoral dissertations cannot be ordered from different campuses. You have to go to the Chiyoda Campus to browse them.

