

# How to find materials in the Library

Hitotsubashi University Library Research guide 2025  
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## Finding Materials

## Use HERMES-Search

For materials search, we recommend **HERMES-Search** (the search box on the Library website), which provides information for you to find various materials from physical items, E-books, E-journals or Literature (Articles and Theses). If the material is held in the Library, the search results will be linked to **HERMES-Catalog** that shows you information about the locations

### ① Enter Keywords

HERMES-Search

nature

Advanced

HERMES-Catalog e-Journal / e-Book List Database List

For remote access, please click [here](#) / For the ones without Hitotsubashi authentication ID or visitors, please click [here](#)

Enter keywords and click

#### ◆ Examples of keywords

Author, Title,  
A Topic or Subject (Environmental  
issues, social media etc.)

#### Tips

HERMES-Search also enables you to find materials not held in the Library. Use **"Advanced"** search or filter results to check availability and location.

### Access to HERMES-Search

The search box on the Library website is **HERMES-Search**.

#### ▼ Library Website

<https://www.lib.hit-u.ac.jp/en/top-2/>

! When accessing from off-campus\*, you will be required to login to your University account. Enter Student ID and Password to sign-in. This will also enable you to find restricted access items that are available only for members of Hitotsubashi University.

\* Off-campus=Not connected to the campus network.

▶Check the Remote Access link below

[https://www.lib.hit-u.ac.jp/en/retrieval-2/e\\_resource/remote-access/](https://www.lib.hit-u.ac.jp/en/retrieval-2/e_resource/remote-access/)

! There are some materials held in the Library but cannot be found in HERMES-Search

▶Check the backside



### ② Select the material you want to read from search results

Hitotsubashi University Library e-Journal/e-Book List Help

Refinement panel

nature

Options New Search English

34,964 results Sorted by relevance

Journal

1 nature Nature 01/1990 - 10/2022 Coverage Details Nature, 1869 Journal 図書館(雑誌標5隔)基本雑誌 / 225-576 / 1970-2019 / ZSE:14 All Locations

eBook/Book

2 Parallel problem solving from nature--PPSN III: International Conference on Evolutionary Computation, the Third Conference on Parallel Problem Solving from Nature... by Conference on Parallel Problem Solving from Nature; International Conference on Evolutionary Computation; Davidor, Yuval; More... edited by Davidor, Yuval; Schwefel, Hans-Paul; Männer, Reinhard Lecture notes in computer science, 1994

Open Access Version

eBook Full Text Online More Options

Book 図書館書庫 / S/Ae:55:866 / 1294096783 /

Filter your search results to find books or journals that are available in the Library.

Library Catalog

Content type filter

Book / eBook 34K

Library Holding 251

Journal / eJournal 240

HERMES-Link

Journal

Nature 0369-3392 Free E-Journal (出版社公開部分のみ) from 1873 to 1962 Nature (London) 0028-0836, 1476-4687 Academic Search Complete 【キャンパス外アクセス】 from 06/05/1997 to 11/27/2015 Medline Complete 【キャンパス外アクセス】 from 06/05/1997 to 11/26/2015 ProQuest Central 【Trial-2023/12/15】 【Off-campus available】 from 01/04/1990 to 1 year ago Nature : national academic journal of architecture (Online) 9783034315777, 2579-4809 DOAJ Directory of Open Access Journals from 2014 to present

Book

The fragments of Parmenides 9781930972674 EBSCO eBook Academic Collection 【Trial: ~ 2023/12/31】 ※トライアル対象外のタイトルの場合があります。 to present

#### Books

Check the locations and call number. Click on the title in search results for more information.

▶Further Instructions  
(Availability check, reservation)  
in the backside

#### Journals (or Newspapers)

Check the availability of the volume. Locations and Availability of Journals (or Newspapers) are different by Volumes and Published Periods. Click on the title in search results to check.

▶Check the backside

#### eJournals/eBooks

The titles of E-books, E-journals in collaboration with the Library and some open access will appear on the right side of the search results. Click the blue link to get access (for journals, check the available collections)

# What can be search via HERMES-Search?

- **Items held in the Library** (Books, Journals, Microform Materials)
- **E-Journals**
- **E-Books**
- Theses
- Book Chapter
- Articles
- Book reviews

Papers and Articles published in Journals are also shown up in the search results. **If you only want to find items held in the Library, use the refinement panel to filter the results.**

## ! Materials cannot be found using HERMES-Search

- **Restricted-access materials** (Graduation Theses) and latest Library holdings
  - ▶ Search in **HERMES-Catalog\***
  - \*Database specified for searching physical items (books, journals)  
Click on the **HERMES-Catalog** in the Library website to access
  - ▶ Check search guide No.6 "**How to find Graduation Theses**" for further instructions

- **Some materials acquired before 1991**

- ▶ Use **Catalog cards**

Follow the Instructions in the link below

<https://www.lib.hit-u.ac.jp/en/retrieval-2/search/card/>



## Location and Call number

Click on the title appeared on the search results of **HERMES-Search** and it will link you to **HERMES-Catalog**. Check the material's location, call number and availability status there.

### ▼ Book : Search result on HERMES-Catalog

#### Pride and prejudice / Jane Austen ; edited by Pat Rogers (The Cambridge edition of the works of Jane Austen)

**Publisher** Cambridge, U.K. : Cambridge University Press

**Year** 2006

**Authors** \*Austen, Jane, 1775-1817  
Rogers, Pat

Hide book details.

Location	Volume	Call No.	Barcode No.	Status	Comments	ISBN	Printed	Restriction	Reserve
Library Main Building 3rd fl. (Foreign Books)	hardback	9300:1833	120706221L			9780521825146			

**Location** indicates the place where the material is held. Materials are organized in the shelf according to **Call Number**(→). Check the floor map to find the exact location of the book shelf.



### ▼ Journal : Search result on HERMES-Catalog

Location	Volumes	Year	Call No.	Comment
Library Periodicals Annex 5th fl. (Bound Periodicals)	14-30,31(1-2)+	2007-2024	ZOM:150	新着雑誌は雑誌棟1階にあり

For Journals, beside **location** and **call number**, also check **available volumes** and **published year**.

Current journals are held in the first floor of Periodical Annex.

## ! How to read materials held in Stack area

The staff will take the materials out for you **from 9:00 to 16:45 on weekdays**.

Graduate students and faculty members can enter the Stack area **from 9:00 to 16:30 on weekdays**. A card key for the Stack area is required. Make procedures to get the card key and borrow items at the counter.

## ! Make a reservation for materials on loan

If the material is on loan, you can make a reservation so that you will be notified and given priority to use as soon as it is

Status	Comments	ISBN	Printed	Restriction	Reserve
Checked out[2023.11.03Due date]		9784130820165			

- ① Click on Reserve button
- ② Login to **MyLibrary**
- ③ Specify the counter to pick-up materials
- ④ Enter contact information
- ⑤ Click Send

※ Items awaiting collection will be kept at the library counter for 7 days

## If the materials you want to read is not to be found

### Book purchase request

You can request to purchase a book for research purpose. There is a limit to the number of items and amount of money for purchase request. Check the below link for more details:  
<https://www.lib.hit-u.ac.jp/en/services-2/materials/request/>

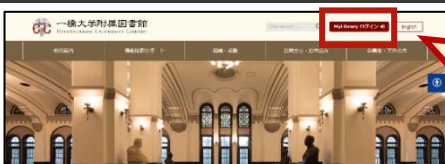


### Photocopies/Physical items loan (Fee charged)

You can also borrow materials not held in the Library. For more details, check Search guide No.8 **Borrowing materials from other libraries**  
<https://www.lib.hit-u.ac.jp/en/services-2/materials/ill/>



## Make use of MyLibrary



Login with your Hitotsubashi Authentication ID to get access to more Library services online

### Things you can do with MyLibrary

- Reserve books on loan
- Renew due date
- Reserve a group study room
- Request book purchase
- Request photocopies of materials