

How to find Graduation Theses

Hitotsubashi University Library Research guide 2023
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Finding Graduation Theses*

Use "HERMES-Catalog"

*including undergraduate, master's theses and preliminary doctoral dissertations

1. Search by supervisor's name

In addition to the title and the author's name, you can also search for theses by the supervisor's name (or by department / graduate school).

- ① Open the "Advanced" Search of HERMES-Catalog
- ② Select "Notes" and enter the supervisor's name
- ③ Select "Theses" in "Document Type"
- ④ Click "Search"

The screenshot shows the HERMES-Catalog search page. Red boxes and numbers 1-4 highlight key steps: 1. The 'Advanced' search button. 2. The search input field containing '国立 太郎'. 3. The 'Document Type' section where 'Theses (excluding Doctoral Diss)' is selected. 4. The 'Search' button. A callout box points to the 'Notes' dropdown menu, stating 'You can also search by title or author's name'.

ACCESS to HERMES-Catalog

Thesis search is for members of Hitotsubashi University ONLY. Access the HERMES-Catalog button on the top page of the library website, both on and off campus.

▼Library Website

<https://www.lib.hit-u.ac.jp/en/top-2/>

When accessing from off-site, you will be required to login to your University account. Enter Student ID and Password to sign-in.

▶Check the Remote Access link

below https://www.lib.hit-u.ac.jp/en/retrieval-2/e_resource/remote-access/



2. Select the thesis you want to read from the search results

人と野生動物が共存する地域づくり / 一橋花子

国立：一橋大学，2016

Theses (excluding Doctoral Diss.)

Location

Library Restricted Access Stacks (Bachelor Thesis)

人と野生動物が共存する地域づくり / 一橋花子

ヒトトヤセイ ドウブツ ガキョウゾン スル チイキ スクリ

Publisher 国立：一橋大学

Year 2016

Authors 一橋, 花子 <ヒトツバシ, ハナコ>

Hide book details.

Location	Volume	Call No.	Barcode No.	Status	Comments	ISBN	Printed	Restriction	Reserve
Library Restricted Access Stacks (Bachelor Thesis)		Ayx:43091	112345678.	In library use only				(卒論等) 学外公開可, 一部複写可	

Hide details.

Material Type Theses (excluding Doctoral Diss.)

Size 1冊

Notes 所属: 社会学部
指導教員名: 国立, 太郎|クニタチ, タロウ

Language Japanese

Classification of call number

Ay~Ayx : Undergraduate thesis

Ayy : Master's thesis

Ayz : Preliminary doctoral dissertations



You need to make procedures at the counter in order to read.

▶ See the back side

The name of the department and the supervisor are written in "Notes"

3. Fill out the "Hitotsubashi University Book Loan Form"

Fill out the "Hitotsubashi University Book Loan Form" with the information you found on HERMES-Catalog.

Call number is required as theses are lined up in the stacks in order of call number.

Write your name and student number here.

請求記号 Ayx 43091	一橋大学図書借用証	
冊数 1	書名・誌名 人と野生動物が共存する地域づくり	
著者 一橋花子	借年月日 20×× / ● / ▲	
巻号年 2016	氏名 Chiyoda Jiro	
登録番号 1 1 2 3 4 5 6 7 8 .	学部生・院生・教職員・その他	
	学籍番号(学外者は所属機関名を記入) 1234567A	

4. Browsing theses

Undergraduate students

The staff will take the thesis out for you.

Submit your **Book Loan Form** to the counter.

Receive the thesis at the counter.

Until **16:45** on weekdays

Until **16:30** on weekdays

Theses cannot be checked out. Some theses cannot be copied.



Check whether the thesis can be copied

Read in the **1st floor of the Main Library**



When you finish, return the thesis to the counter **before the library closes**

Graduate students and faculty members

Take out the thesis from the stacks by yourself.

Borrow a **card key** at the counter to enter Stack area.

Take out the thesis from the stacks **by yourself**.

Return **the card** to the counter. Submit the **thesis** and **Book Loan Form** to the counter.



The card key has a locker key attached to it. Leave your belongings in the locker and then go to the stacks.



Take out your belongings and return the key.

What should I do in such a case?

Q : I can't find a thesis when searching by the supervisor's name.

A : There are cases that the supervisors still keep theses at hand, so please check with them first. If you can't find the thesis which should be in the library, ask the counter for help.

Q : Why are some theses not allowed to be copied?

A : Only theses with reproduction permission from the authors can be copied (the copyable range is within the scope of the authors' consents). Those without permission can only be viewed in the library.

Q : How do I use the master's theses in the Chiyoda Campus?

A : Undergraduate theses, master's theses, and preliminary doctoral dissertations cannot be ordered from different campuses. You have to go to the Chiyoda Campus to browse them.

