

January 18th, 2022

## Use of Abstracts Attached with Research Outputs

Dear authors,

Thank you for your contributions to HERMES-IR (Hitotsubashi Educational and Research MEdia Service-Institutional Repository), an archive that collects, preserves and disseminates digital copies of research outputs of the University.

In addition to these outputs, HERMES-IR also discloses metadata, which includes descriptive information of each content, including title, abstract, author and keywords. Metadata helps users to discover and identify digital resources.

Some metadata elements are already open and used freely by third parties such as global DOI registration agencies (i.e. Crossref, Data Cite) or research database providers. From April 2022 onwards, abstracts that accompany articles will also become open to those parties to use.

Therefore, we take this opportunity to ask authors/copyright holders whether or not they permit third parties to use their abstracts.

If you do NOT permit third parties to use your abstract(s), please inform us by March 31<sup>st</sup>, 2022 as follows. After receiving e-mail, the relevant abstract will be excluded from the list of metadata which is open to third parties.

How to inform us:

- 1. Open Excel file "List of papers". Find your name in left column <Creator Name> and check out your article.
- 2. Subject of e-mail: Use of Abstract (author name)
- 3. Body text of e-mail: Copy and paste title and URL of article with abstract which you do NOT permit third party use
- 4. Send e-mail to <u>lib-contents@ad.hit-u.ac.jp</u> by <u>March 31<sup>st</sup>, 2022</u>.

\*If you do not respond by March 31<sup>st</sup>, 2022, we will assume you give consent to the above.

\*\*Even after the above reply deadline, metadata of the relevant abstract can be withdrawn from the use of third parties immediately after receiving e-mail.

For any inquiries, contact below: Digital Resources Section, Library Affairs Division, Hitotsubashi University lib-contents@ad.hit-u.ac.jp

Thank you for your understanding and support.

Takashi Misumi Director, Hitotsubashi University Library