

How to Find Library Materials

Library Guide No.001 | 2020.03

Finding Library Materials

Search "HERMES-Search"

<https://hit-u.summon.serialssolutions.com/>

① Search items by title or author name



Enter search keywords and click

◆ Examples of keywords

Author of the book
Title of the book or journal
Topics (environmental problem, SNS etc.)

Tips on search

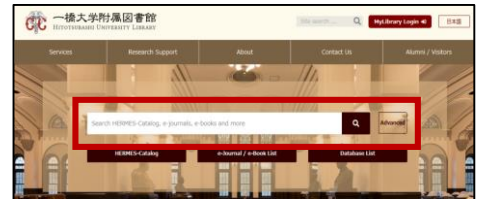
HERMES-Search can search e-resources as well as library physical materials. To search library materials only, use "Advanced" search or filter search results.

Access to HERMES-Search

Available from above URL or search box on the homepage of the Library's website.

▼ Library website

<https://www.lib.hit-u.ac.jp/en/top-2/>



- ! Part of search results cannot be shown off-campus. Be sure to log into **MyLibrary** first.
- ! Part of library materials cannot be searched by HERMES-Search.

▶ See reverse side

② Select an item from a Search Result List

Hitotsubashi University Library RefWorks 電子ジャーナル・電子ブックリスト ヘルプ

HERMES-Search Nature 新規検索 詳細検索

10,030 results sorted by [relevance](#)

Journal

1 **Nature**
Nature, 1869
Journal: (雑誌標5階) 製本雑誌 / 225-576 / 1970-2019 / ZSE:14 (+1 More)
[Preview](#)

Book

2 **Nature**
: [Johnson, Margaret](#); [Waring, Rob](#)
Page turners / Rob Waring, series editor, 2011
Book: (本館1階) 英語多読資料コーナー (学習用図書) // ER:2:PT/6 // 12103282R /
[Preview](#)

E-Journal / E-Book

Journal

Nature (London) 0028-0836, 1476-4687
[MEDLINE with Full Text](#) 【キャンパス外アクセス可】 from 06/05/1997 to 11/30/2015
[Academic Search Premier](#) 【キャンパス外アクセス可】 from 06/05/1997 to 11/27/2015

Book

The fragments of
Parmenides 9781930972674
[Proquest Ebook Central](#) (5分間試読) to present
Parmenides of Elea Fragments : a text and translation with an introduction 9781930972674, 9781442627581
[Proquest Ebook Central](#) (5分間試読) to present

Filtering

REFINE YOUR SEARCH

Full Text Online

Scholarly & Peer-Review

Open Access

Library Catalog ✓

Click here to view library materials (books / journals) only.

Book

Check **Location** and **Call No.** to find the book from shelves. Click the title to see more detailed information.

▶ For more details, see reverse side

Journal (& Newspaper)

Check if the necessary volume is included. For journals and newspapers, location and status vary with volume / year. Click title and check detailed information.

▶ See reverse side

E-journal / E-Book

E-Journals and E-Books are shown at the right side of the page. For E-journals, please check **Coverage Range**. Click a link in blue letters and go vender's website.

▶ See reverse side

What can be searched by HERMES-Search?

- **Library materials (books, journals etc.)**
- **E-Journals**
- **E-Books**
- **Articles**
- **Chapters**
- **Newspaper articles**
- **Book reviews etc.**

HERMES-Search offers articles in journals and newspapers as a search result. To search **library materials** only, filter search results.

! HERMES-Search cannot search items below

- **Restricted-access materials (e.g. thesis, etc.) and the latest library holding**
▶ See: **HERMES-Catalog**
https://opac.lib.hit-u.ac.jp/opac/opac_search/?lang=1/
- **Materials published before 1991 AND not found in HERMES-Catalog**
▶ See: **Card Catalog**
Please ask at the circulation counter

Location and Call No.

Click a title link in HERMES-Search, and HERMES-Catalog* Search Result comes up. Please check the location, Call No. and status of the material.

▼ Search Result (books) :HERMES-Catalog

Pride and prejudice / Jane Austen ; edited by Pat Rogers
([The Cambridge edition of the works of Jane Austen](#))

Publisher Cambridge, U.K. : Cambridge University Press
Year 2006
Authors [*Austen, Jane, 1775-1817](#)
[Rogers, Pat](#)

Hide book details.

Location	Volume	Call No.	Barcode No.	Status	Comments	ISBN	Print
Main Building 3rd fl. (Foreign Books)	: hardback	9300:1833	120706221L			9780521825146	

Location shows where books are located. Books are shelved by **Call No.** (→) labeled on the spine. Check floor maps if you are unsure of a location.



! Restricted Access To Stacks

Graduate students can enter the closed stacks area with a key. Undergraduate students cannot, but library staff bring materials for you.

- ▶ **Enter:** 9:00-16:30 on weekdays
- ▶ **Retrieval:** 9:00 - 16:45 on weekdays

* For more information, please ask at **the circulation counter**.

! Reserve On-loan Books

If you reserve a book that is checked out on HERMES, you have priority over the book once it has been returned.

Status	Comments	ISBN	Printed	Restriction	Reserve
Checked out[2019.09.29Due date]					

- ① Click **Reserve** icon on HERMES-Catalog
 - ② Log in to MyLibrary
 - ③ Select Pickup Counter (Main Library / Chiyoda Campus)
 - ④ Enter your email address
 - ⑤ Confirm reservation
- * Reserved books will be held for 7 days at selected counter.

▼ Search Result (journals) : HERMES-Catalog

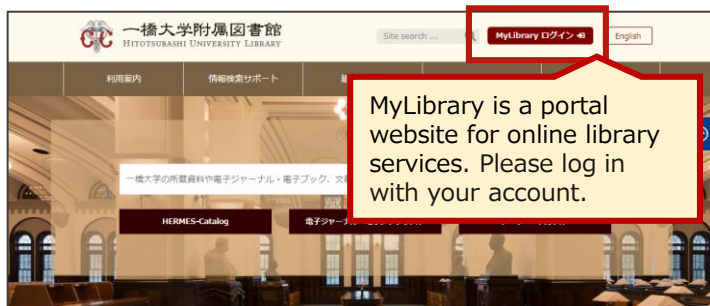
Location	Volumes	Year	Call No.	Comment
Periodicals Annex 5th fl. (Bound Periodicals)	14-25,26(1)+	2007-2015	ZOM:150	新着雑誌は雑誌棟1階にあり

For journals, also check **Volumes** and **Year**.

Current journals are located on the 1st floor of Periodical Annex.

* HERMES-Catalog : the Library's online catalog to find print items https://opac.lib.hit-u.ac.jp/opac/opac_search/?lang=1

Make the most of "MyLibrary"



MyLibrary is a portal website for online library services. Please log in with your account.

▲ Log in from the homepage of the Library's website

What can I do with MyLibrary?

- Renewing Items
- Reserving Checked-out Items
- Reserving Group Study Rooms
- Book Purchase Request
- Interlibrary Loan Request
- Off-campus access to e-resources

* Part of contracted contents become available off-campus via MyLibrary. If off campus, the number of search results will increase by logging on to MyLibrary.